

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF DECEMBER 9 – 13, 2013

MONDAY, DECEMBER 9, 2013

- | | | |
|-----------|---------------------------------------|--|
| *11:30 am | Harbor Commission | Associated Bank
200 N. Adams Street |
| *4:30 pm | Neville Public Museum Governing Board | 3rd Floor Bd. Room, Neville Museum
210 Museum Place |
| *5:00 pm | Administration Committee | Room 200, Northern Building
305 E. Walnut Street |
| *5:30 pm | Executive Committee | Room 200, Northern Building
305 E. Walnut Street |

TUESDAY, DECEMBER 10, 2013

- | | | |
|-----------|--|-----------------------------|
| *10:30 am | Aging & Disability Resource Center – Nominations and Human Resources Committee | ADRC
300 S. Adams Street |
| *11:00 am | Aging & Disability Resource Center – Board of Directors | ADRC
300 S. Adams Street |

WEDNESDAY, DECEMBER 11, 2013

(No Meetings)

THURSDAY, DECEMBER 12, 2013

- | | | |
|----------|----------------------|---|
| *5:15 pm | Human Services Board | Board Rm. A, Sophie Beaumont
111 N. Jefferson Street |
|----------|----------------------|---|

FRIDAY, DECEMBER 13, 2013

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

PORT AND RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950

FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

**- PUBLIC NOTICE -
BROWN COUNTY HARBOR COMMISSION**

*** Monday, December 9th – 11:30 am**

Associated Bank, 200 N. Adams, Green Bay, WI

Agenda:

1. Call to order
2. Roll Call
3. Approval/Modification – *Meeting Agenda*
4. Approval/Modification – *October 14, 2013 Meeting Minutes*
5. Port Development Study by Aaron Schuette, Brown County Planning & Land Services Department – Request for Approval
6. Northeast Asphalt Property Sale – *Update*
7. WDNR Dredging Permit Letter - Update
8. Cat Island Chain Restoration Project – *Update*
9. Renard Island Closure - *Update*
10. WCPA Visioning Document - *Update*
11. Director's Report - *Update*
12. Audit of Bills – *Request for Approval*
13. Tonnage Report– *Request for Approval*
14. Such Other Matters as Authorized by Law
15. Adjourn

Dean R. Haen – Director
Port & Resource Recovery Department

Any person wishing to attend whom, because of disability requires special accommodations should contact the Brown County Port and Resource Recovery Department at 492-4950, at least two working days in advance of the meeting for special arrangements to be made. Notice is hereby given that action by the Harbor Commission may be taken on any of the items, which are described or listed on the agenda



NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

December 9, 2013

4:30 p.m.

Neville Public Museum
Third Floor Board Room

-
- I. Call meeting to order
 - II. Approve/modify agenda
 - III. Discussion of transition strategy related Rolf Johnson's departure
 - IV. Update and discussion, FY 2014 budgets and program plans
 - V. Update and discussion, museum master planning
 - VI. Such other matters as authorized by law
 - VII. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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ADMINISTRATION COMMITTEE

Steve Fewell, Chair

Tim Carpenter, Vice Chair

David Steffen, Thomas De Wane, Allan Jamir

ADMINISTRATION COMMITTEE

Monday, December 9, 2013

5:00 p.m.

Room 200, Northern Building

305 E. Walnut Street

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of October 24, 2013.

Comments from the Public

Child Support

1. Budget Adjustment Request (13-116) Category 5: Increase in expenses with offsetting increase in revenue – SPSK grant.

Department of Administration/Technology Services

2. Budget Adjustment Request (13-120) Category 5: Increase in expenses with offsetting increase in revenue – Suamico School District BC Network.

Corporation Counsel, County Clerk, Human Resources, Treasurer.

Other

3. Audit of bills.
4. Discussion of meeting dates and times for December.
5. Adjourn.

Steve Fewell, Chair

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E-mail bc_county_board@co.brown.wi.us

EXECUTIVE COMMITTEE

Tom Lund, Chairman
Patrick Moynihan, Jr., Vice-Chairman
Steve Fewell, John Vander Leest, Patrick Evans
Bernie Erickson, Patrick Buckley

EXECUTIVE COMMITTEE

Monday, December 9, 2013

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON
ANY ITEM ON THE AGENDA.**

- I. Call meeting to order.
- II. Approve/modify agenda.
- III. Approve/modify Minutes of October 29, 2013.

Comments from the Public

Communications

1. Communication from Supervisor Buckley re: Clean the desks in City/County Board meeting rooms.
Referred from November County Board.

Vacant Budgeted Positions (Request to Fill)

2. Administration – Accounts Supervisor - Vacated 1/3/14.
3. Airport – Maintenance Mechanic - Vacated 11/16/13.
4. Child Support – Child Support Specialist – Enforcement - Vacated 10/22/13.
5. Clerk of Circuit Court – Court Coordinator - Vacated 1/3/14.
6. CTC – Clerk II - Vacated 11/4/13.
7. District Attorney – Legal Assistant I - Vacated 11/8/13.
8. Health – Health Aide - Vacated – late December 2013 (depends on who is selected to fill Lab Technician vacancy).
9. Health – Lab Technician - Vacated 12/2/13.
10. Human Resources – Human Resources Analyst - Vacated 11/8/13.
11. Human Services – Economic Support Specialist (x4) - Vacated 10/21/13, 11/1/13, 11/25/13 & 12/10/13.
12. Human Services – Social Worker Supervisor - Vacated 11/25/13.

Legal Bills

13. Review and Possible Action on Legal Bills to be paid.

Reports

14. **County Executive Report.**
15. **Internal Auditor Report.**
 - a) Board of Supervisors Budget Status Financial Report for October, 2013.
 - b) Neville Public Museum of Brown County Monetary Receipts, Disbursements and Deposits Audit.
16. Update on the Room Tax Stabilization Fund and Request by City for disbursement regarding the KI Expansion.

Resolutions, Ordinances

17. Resolution re: Reclassification of Position Certified Nursing Assistant Human Services – Community Treatment Center.
18. Resolution re: Change in Table of Organization Sheriff's Department Patrol Officer.
19. Resolution re: Change in Table of Organization Clerk of Courts Deputy Clerk of Courts I.
20. An Ordinance to Create Sections 2.03(4)(h) of the Brown County Code Entitled, "Meetings, Agendas".

Closed Session

21. Update, discussion on classification of correction officers.
22. Update, Discussion and possible action of Correction officers and bargaining.
23. Update, discussion and possible action on bargaining with Highway and Airport Labor Unions.
24. Discussion, strategy, representation and possible action regarding Interest arbitration for the Non-Supervisory Deputy Sheriff's Labor Contract.
25. Update, discussion and possible action on Labor negotiations regarding the Medical Examiner's Labor Contract.
26. Discussion and possible action on Labor negotiations regarding the Sheriff Department Supervisory Employee Contract
27. Discussion and possible action on labor negotiations regarding the Human Services Professional and Para – Professional Employees contract.

Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on the above numbers 21 thru 27, as authorized pursuant to Section 19.85 (1)(e) and (1)(g) of the Wisconsin Statutes, and Pursuant to Wis. Stat. § 111.70 as allowed for purposes of negotiating and collective bargaining, which authorizes the governmental body to convene in closed session for the purpose of:

- a) Deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Wis. Stat §19.85 (1)(e)
- b) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved. Wis. Stat § 19.85 (1)(g)

Reconvene in Open Session for Possible Action:

21. Update, discussion on classification of correction officers and bargaining.
22. Update, Discussion and possible action of Correction officers and bargaining.
23. Update, discussion and possible action on bargaining with Highway and Airport Labor Unions.
24. Discussion, strategy, representation and possible action regarding Interest arbitration for the Non-Supervisory Deputy Sheriff's Labor Contract.
25. Update, discussion and possible action on Labor negotiations regarding the Medical Examiner's Labor Contract.
26. Discussion and possible action on Labor negotiations regarding the Sheriff Department Supervisory Employee Contract
27. Discussion and possible action on labor negotiations regarding the Human Services Professional and Para – Professional Employees contract.

Other

- 28. Such other matters as authorized by law.
- 29. Adjourn.

Tom Lund, Chair

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda. The Committee at their discretion may suspend the rules to allow comments from the public during the meeting. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY

Nominations and Human Resource Committee

Tuesday December 10th 10:30

AGENDA

Agenda Item	Handout	Action Required
1. Pledge of Allegiance		
2. Adoption of Agenda	Yes	Yes
3. Approval of the minutes: October 24, 2013	Yes	Yes
4. Enter closed Session to consider: Pursuant to 19.85 (1) of Wisconsin Statutes-a closed session will be held: 19.85 (1) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility	Yes	Yes
5. Return to Open Session		Yes
6. Adjourn Meeting		Yes

Tom Diedrick, Chairperson
Aging & Disability Resource Center
of Brown County

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend, who because of a disability requires special accommodation, should contact the ADRC of Brown County Office at (920) 448-4300 two days before the meeting so that arrangements can be made.

ADRC Vision: "Building a community that values, empowers, and supports seniors, adults with disabilities and their caregivers"

**AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY
BOARD OF DIRECTOR'S MEETING**

Tuesday, December 10, 2013 at 11:00 a.m.
300 S. Adams St. Green Bay, WI 54301

AGENDA

Agenda Item	Handout	Action Required
1. Pledge of Allegiance		
2. Introductions		
3. Adoption of Agenda	Yes	Yes
4. Approval of the minutes of regular meeting of Oct. 24, 2013	Yes	Yes
5. Comments from the public		
6. Finance Report		
a. Review and approval of Finance Report	Yes	Yes
b. Review and approval of Restricted Donations	Yes	Yes
7. Review and approval of s.85.21 Specialized Transportation Application	Yes	Yes
8. Construction Update-John Holzer		
9. Contract, MOU's, Agreements Guide	Yes	Yes
10. Legislative Updates		
11. Announcements-Board Calendar for 2014	Yes	
12. Next Meeting – January 23, 2014.		
13. Adjourn		Yes

Tom Diedrick, Chairperson
Aging & Disability Resource Center
of Brown County

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BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Jeremy Kral, Executive Director

**MEETING OF THE HUMAN SERVICES BOARD
Thursday, December 12, 2013**

**SOPHIE BEAUMONT BUILDING, BOARD ROOM A
111 NORTH JEFFERSON, GREEN BAY, WI 54311
5:15 P.M.**

AGENDA

1. Call Meeting to Order.
2. Approve/Modify Agenda.
3. Approve Minutes of November 14, 2013 Human Services Board Meeting.
4. Executive Director's Report.
5. Birth to Three Update.
6. Financial Report for Community Treatment Center and Community Programs.
7. *Statistical Reports.
 - a. Monthly Inpatient Data – Community Treatment Center.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child/Abuse/Neglect Report.
 - d. Monthly Contract Update.
8. *Request for New Non-Continuous Vendor.
9. *Request for New Vendor Contract.
10. Other Matters.
11. Adjourn Business Meeting.

**Note: attached as written reports*

Notices:






Notice is hereby given that action by the Human Services Board may be taken on any of the items, which are described or listed in this agenda.

Please take notice that additional members of the Board of Supervisors may attend this meeting of the Human Services Board, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

Any person wishing to attend the Human Services Board meeting who, because of a disability, requires special accommodations, should contact the Human Services Department at (920) 448-6006 by 4:30 p.m. on the day before the meeting so that arrangements can be made.



DECEMBER 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Public Safety 5:30 pm	5 Ed & Rec 5:30pm	6	7
8 	9 Executive Cmte 5:30 pm	10	11	12	13	14
15 	16	17 Vets Recognition Subcommittee 5:00 pm	18 Board of Supervisors 6:00 pm	19	20	21
22 	23 Land Con 6 pm Plan Dev & Trans 6:30 pm	24 <i>County Board Office Closed</i>	25  <i>County Board Office Closed</i>	26 Admin 5:00 pm <i>Tentative</i>	27	28
29 	30	31 <i>County Board Office Closed</i>				



JANUARY 2014

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 <i>County Board Office Closed - HAPPY NEW YEAR!!!</i>	2 Ed & Rec 5:30 pm	3	4
5	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14	15 Board of Supervisors 7:00 pm	16	17	18
19	20	21 Vets Recognition Subcommittee 5:00 pm	22 Human Svc 6:00 pm	23 Admin 5:00 pm	24	25
26	27 Land Con 6 pm Plan Dev & Trans 6:30 pm	28	29 Human Svc 6:00 pm	30	31	

BROWN COUNTY COMMITTEE MINUTES

- ❖ Community Options Program Planning Committee (November 25, 2013)
- ❖ Planning Commission Board of Directors (November 6, 2013)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PROCEEDINGS OF THE COMMUNITY OPTIONS PROGRAM PLANNING COMMITTEE

A regular meeting of the Brown County Community Options Program Planning Committee took place on Monday, November 25, 2013 at 111 North Jefferson Street, Green Bay, Wisconsin.

Present: Helen Desotell, Mary Hansen, Patricia Hickey, Mary Schlautman, Cathy Williquette-Lindsay, and Lori Weaver

Absent: None

Excused: Sandy Juno, Chua Xiong

Others Present: Mary Rasmussen of BCHSD

Chairperson Mary Schlautman called the meeting to order at 8:37 a.m. with roll call. A quorum was present.

MODIFICATION/APPROVAL OF AGENDA

MOTION: Ms. Desotell moved to approve the agenda as mailed. Ms. Hickey seconded. Motion carried unanimously.

MODIFICATION/APPROVAL OF MINUTES

MOTION: Ms. Williquette-Lindsay moved to approve the September 30, 2013 minutes as mailed. Ms. Desotell seconded. Motion carried unanimously.

GENERAL UPDATES

Family Care Update – Ms. Weaver addressed Rolf Hanson’s latest NEW FC Report to the Northeast Wisconsin Region, dated November 11, 2013. We are still waiting for the DHS report to the Joint Finance Committee, which is due December 14, 2013. BCHSD Director Jeremy Kral reports that from all indications he has heard, it looks favorable for expansion to the NEW Family Care district in 2015. The second resolutions for expansion have been passed in several counties, including Brown, to allow the NEW Family Care district to enter into a contract with DHS for Family Care. Senator Gary Bies has submitted legislation to move forward and to begin in our region no later than July, 2015.

COP High Cost – Ms. Weaver said we have spent the entire \$50,000 allotment for the calendar year. The deadline was November 15. The state has allowed us to go slightly over that allocation.

Significant Proportions – Ms. Weaver said we are still just shy of the state’s 57% elderly goal. Primarily we are taking elderly and diversion cases off the waiting list for service, and attrition remains the main reason we are having difficulty maintaining the 57%.

Staff Update – Currently there are 18 case managers in the COP unit, two of whom are LTE employees. The 2014 budget calls for deletion of four LTE positions and addition of four FTE positions for the COP unit. We hope this will provide incentive to attract qualified people to work for Brown County. We continue to monitor caseload sizes in order to be able to better respond to increased crisis situations and manage our

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – November 25, 2013

clients' resource needs. One of our contracted provider agencies is closing their skilled home health service, giving us little notice. This affected about 30 of our clients.

Wait List – So far this year 310 cases have been assigned. After subtracting individuals on the list who are not ready for service at this time, there are 222 ready for service, most of these being from the physically disabled target group. Ms. Weaver shared a success story involving an elderly consumer who moved to a new assisted living facility and is now happily sharing an RCAC apartment with a close friend, also a COP client. They are both glad the COP case worker was able to make it happen. Ms. Schlautman commented that our clients' social needs are very important, and it is nice to hear these success stories.

CIP Update – Ms. Hansen said the CIP unit is quiet right now. Some workups will not be able to be completed by the state's cutoff, which is undetermined at this point. Since it takes some time for the MA application to be processed we will not be doing any more new workups before the end of the year. The total wait list number is now 70 after removing none and adding one. There are also 49 "at large" individuals as well.

MOTION: Ms. Desotell moved to approve the update reports and place them on file. Ms. Williquette-Lindsay seconded. Motion carried unanimously.

CLOSED SESSION

Ms. Schlautman read the following notice:

Pursuant to 19.85(1)(f) considering financial, social and/or personal history of specific persons, which if discussed in public would be likely to have a substantial adverse effect on the reputation of the persons referred to—

MOTION: Ms. Hickey moved to go into closed session. Ms. Schlautman seconded. Ms. Schlautman conducted a roll call vote. Ms. Desotell, Aye, Ms. Hansen, Aye, Ms. Hickey, Aye, Ms. Schlautman, Aye, Ms. Williquette-Lindsay, Aye. Motion carried.

MOTION: Ms. Hickey moved to go back into regular open session. Ms. Schlautman seconded. Ms. Schlautman conducted a roll call vote. Ms. Desotell, Aye, Ms. Hansen, Aye, Ms. Hickey, Aye, Ms. Williquette-Lindsay, Aye. Motion carried.

During the closed session the Committee made the following decisions:

7A – 7B) Two CBRF variance requests for placement at Artisan CBRF

MOTION: Ms. Williquette-Lindsay moved to approve the variance requests. Ms. Desotell seconded. Motion carried unanimously.

PROCEEDINGS OF COMMUNITY OPTIONS PLANNING COMMITTEE – November 25, 2013

7C) One CBRF variance request for placement at Marla Vista CBRF

MOTION: Ms. Hickey moved to approve the variance request. Ms. Desotell seconded.
Motion carried unanimously.

MOTION: Ms. Desotell moved to adjourn. Ms. Hickey seconded. Motion carried unanimously. The meeting adjourned at 8:52 a.m.

Respectfully submitted,
Mary Rasmussen

MINUTES
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, November 6, 2013
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>X</u>	John Klasen	<u>X</u>
James Botz	<u>X</u>	Michael Malcheski	<u>Exc</u>
Paul Brewer	<u>X</u>	Ken Pabich	<u>X</u>
William Clancy	<u>Exc</u>	Scott Puyleart	<u>X</u>
Norbert Dantine, Jr.	<u>Exc</u>	Dan Robinson	<u>Exc</u>
Ron DeGrand	<u>X</u>	Ray Tauscher	<u>X</u>
Bernie Erickson	<u>Exc</u>	Mark Tumpach	<u>X</u>
Steve Gander	<u>X</u>	Steve VandenAvond*	<u>X</u>
Adam Gauthier	<u>X</u>	Tim VandeWettering	<u>X</u>
Steve Grenier	<u>X</u>	Jason Ward	<u>X</u>
Phil Hilgenberg	<u>X</u>	Dave Wiese	<u>Exc</u>
Dotty Juengst	<u>X</u>	Reed Woodward	<u>X</u>

OTHERS PRESENT: Cole Runge, *Jim Genrich for Steve VandenAvond, and Lori Williams.

Vice President S. Grenier called the meeting to order at 6:30 p.m.

1. Approval of the minutes of the October 2, 2013, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by R. Tauscher, seconded by R. DeGrand, to approve the minutes as presented. Motion carried unanimously.

2. Receive and place on file the draft minutes from the following:
 - a. Northeastern Wisconsin CDBG – Housing Region meeting on October 1, 2013.
 - b. Transportation Subcommittee meeting on October 21, 2013.

A motion was made by D. Juengst, seconded by J. Klasen, to receive and place on file the draft minutes. Motion carried unanimously.

3. **Public Hearing:** MPO Public Participation Process Update.

C. Runge opened the public hearing, read the notice as it appeared in the Green Bay Press-Gazette, and noted that nobody had signed in to speak. C. Runge asked three times if anyone wished to speak. Hearing none, the public hearing was closed.

4. **Public Hearing:** Congestion Management Process (CMP) for the Green Bay Metropolitan Planning Area.

C. Runge opened the public hearing, read the notice as it appeared in the Green Bay Press-Gazette, and noted that nobody had signed in to speak. C. Runge asked three times if anyone wished to speak. Hearing none, the public hearing was closed.

5. Discussion concerning the MPO Public Participation Process Update.

C. Runge said this document was last adopted by the Planning Commission in 2010. The red text in the draft document included in the meeting packets shows the suggested modifications. C. Runge stated no action is required tonight as he is waiting for comments from the Wisconsin Department of Transportation and Federal Highway Administration staff. He will incorporate their comments into the document prior to adoption by this board. An updated draft document will be provided to the board members for the December meeting.

6. Discussion of the Draft Congestion Management Process (CMP) for the Green Bay Metropolitan Planning Area.

C. Runge stated this plan is now required because our urbanized area exceeds 200,000 people. This document will be a valuable tool as it contains methods to assess areas that have congested conditions and then monitor them over the next several years to determine if construction projects or other treatments could have reduced the congestion.

P. Blindauer asked if plans from other similarly sized communities were looked at to help develop this plan.

C. Runge said there aren't very many Metropolitan Planning Organizations (MPOs) that exceed 200,000 people in the country that are as small as our MPO. However, other plans throughout the country were looked at as well as Madison's plan since Madison is fairly close by. Federal regulations and other planning documents we already have, such as the Long-Range Transportation Plan, also assisted us in compiling this document. The performance measures and targets in the document were developed in coordination with the Transportation Subcommittee.

7. Discussion and action concerning the 2014 MPO Transportation Planning Work Program.

C. Runge highlighted major tasks proposed in the 2014 MPO work program. The MPO will have additional requirements as a result of reaching Transportation Management Area (TMA) status (200,000+ population).

Transportation Management Area (TMA) Planning Certification Review

The primary purpose of a certification review is to formalize the continuing oversight and day-to-day evaluation of the planning process. The certification review process ensures that the planning requirements of 23 U.S.C. 134 and 49 U.S.C. 5303 are being satisfactorily implemented. In a broader sense, the certification review process is an opportunity to provide advice and guidance to a Transportation Management Area (an urbanized area with a population over 200,000) for enhancing

the planning process and improving the quality of transportation investment decisions.

Because the Green Bay Urbanized Area now exceeds 200,000 people, the Green Bay MPO will have its first Planning Certification Review in the fall of 2014. This review will be conducted by representatives of the Federal Highway Administration, Federal Transit Administration, and Wisconsin Department of Transportation.

Congestion Management Process (CMP) Implementation

According to federal law (23 USC 134 and 49 USC 5303), urbanized areas that have populations of 200,000 or more must have Congestion Management Processes (CMPs) that provide information about transportation system performance, offer strategies for alleviating traffic congestion, and identify methods of enhancing the mobility of people and goods. The CMP is to be developed and implemented as an integrated part of the metropolitan transportation planning process, and it is intended to support the use of appropriate demand management, operations, and other strategies to meet transportation needs. The multimodal performance measures and strategies developed by the CMP are to be reflected in the MPO's Long-Range Transportation Plan and Transportation Improvement Program.

Because the Green Bay Urbanized Area's population exceeded 200,000 following the release of the 2010 US Census data, a CMP was developed that addresses congestion on the major transportation facilities within the MPO's Metropolitan Planning Area. The CMP is scheduled to be approved by the MPO's Policy Board in 2013, and additional data will be collected and analyzed in 2014 to determine if the targets identified for the CMP's performance measures are being met.

2010-2012 Green Bay Metropolitan Area Intersection Crash Study

The Green Bay Metropolitan Area experiences hundreds of vehicle crashes every year that are caused by a variety of factors, and most of these crashes occur at intersections because these are the main conflict points in the street system. In 2001, MPO staff completed a study that examined the 30 metropolitan area intersections that experienced at least 15 reportable crashes and had the highest average annual crash rates between 1997 and 1999. In 2006, MPO staff updated this study by identifying the 30 most hazardous metropolitan area intersections between 2002 and 2004. The 2006 study also examined the status of each of the 30 intersections profiled in the 2001 study to determine how they were performing five years later. A third study was completed in 2010, and this study identified and analyzed the 30 most hazardous metropolitan area intersections between 2007 and 2009. The study also examined the status of the 30 intersections profiled in the 2006 study to see if improvements had occurred.

Because the findings of the previous three studies have been used by the state, county, and communities to improve safety at intersections, MPO staff will complete a fourth study in 2014 that identifies and analyzes the 10 most hazardous metropolitan area intersections between 2010 and 2012 and examines the status of the 10 most hazardous intersections profiled in the 2010 study to see if improvements have occurred. The number of intersections that will be profiled in the 2014 study will be 10 instead of 30 because the previous crash studies have shown

that the intersections with unusually high crash rates and numbers tended to be ranked in the top 10.

Green Bay Metro Comprehensive Bus Stop Study

In 2012, MPO and Green Bay Metro staffs assessed the accessibility of all signed bus stops to determine the stops that do not have direct access to a sidewalk and/or a concrete pad. Metro is now working with the service area communities to improve access where necessary and possible, but many stops continue to not have direct access to paved surfaces.

In June of 2013, MPO staff gained direct access to farebox and other information from Metro's data provider (GFI). Now that this information is available, MPO staff intends to conduct a comprehensive bus stop study to identify high- and low-activity stops and other stop characteristics. The results of this study will help Metro determine if stops should be added or eliminated and if routes can or should be modified based on ridership activity. The study results will also be used by Metro to justify the addition of sidewalks, concrete pads, and possibly shelters at stops.

Environmental Impact Statement (EIS) for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area (Non-MPO Activity)

In 2013, MPO staff continued to develop an EIS to identify a preferred method of handling projected transportation demand in the southern portion of the Green Bay Metropolitan Area. Some of the work completed in 2013 included revising components of the draft EIS to reflect changes in the project's termini, developing an Environmental Report (ER) for the segment of CTH GV between CTH G and CTH X that is scheduled to be reconstructed in 2014, facilitating lead agencies meetings with representatives of WisDOT and FHWA, and providing several project status reports to the BCPC Board of Directors, participating communities, and other organizations.

In 2014, MPO staff will continue to work with WisDOT, FHWA, the project's cooperating and participating agencies, the EIS Stakeholder Committee, and the public to develop the Final EIS and Interstate Access Justification Report (IAJR) and receive a signed Record of Decision (ROD) for the project.

C. Runge stated that in 2014 the MPO will receive additional funding for staff. C. Runge stated that the additional workload associated with being designated a TMA will justify adding another staff person to the MPO. If this staff person is approved, the MPO will have one Principal Planner, one Senior Planner, and two Planner I positions. The addition of this position can occur at no additional cost to the county.

D. Juengst asked how we are documenting that we, and the agencies we subcontract with, are in compliance with the regulations identified in Appendix 5 MPO Self-Certification Summary of the Work Program.

C. Runge said some of the provisions do state that certain things should appear in the Work Program. C. Runge contacted WisDOT regarding this and their response was that we do not have to be concerned about the language in this year's Work Program. However, over

the next year, WisDOT will look at this statewide for all MPOs and make sure that the language in Appendix 5 matches exactly what is expected of us.

A motion was made by K. Pabich, seconded by R. DeGrand, to approve the 2014 MPO Transportation Planning Work Program. Motion carried unanimously.

8. Informational: 2013 Transportation System Performance Measures Report.

C. Runge stated this report identifies the status of the performance measures in the existing 2010 MPO Long-Range Transportation Plan that was adopted by the Brown County Planning Commission Board of Directors.

A motion was made by K. Pabich, seconded by R. Tauscher, to receive and place on file the 2013 Transportation System Performance Measures Report. Motion carried unanimously.

9. Director's report.

C. Runge said C. Lamine and other County Board members were not able to attend tonight's meeting due to the Brown County Board of Supervisors budget meeting.

C. Runge provided updated 2013-2014 Official State Highway Maps to the board members.

A motion was made by A. Gauthier, seconded by K. Pabich, to receive and place on file the director's report. Motion carried unanimously.

10. Brown County Planning Commission staff updates on work activities during the month of October 2013.

A motion was made by J. Klasen, seconded by P. Brewer, to receive and place on file the staff updates. Motion carried unanimously.

(A copy of the staff updates on work activities will be attached only to the minutes provided to the County Board office.)

11. Other matters.

J. Klasen asked C. Runge for an update or information on the new bridge.

C. Runge replied that staff was completing the Environmental Impact Statement (EIS) and Interstate Access Justification Report (IAJR) concurrently but that has now changed. The IAJR must now be completed before proceeding with the EIS.

J. Klasen said he was referring to information he received about a bridge crossing on CTH S that would connect to CTH ZZ and STH 57.

C. Runge replied that this was a proposal by the Brown County Public Works Department and that Brown County Planning Department staff was not aware of it.

S. Gander, representing the Town of Rockland, said the Rockland Town Board was not happy about this idea when they discussed it at their meeting on Monday night. S. Gander asked who's pushing for this and who is going to be paying for it.

C. Runge replied he does not know. Brown County Planning Department staff just found out about this when it was introduced at the October 28 meeting of the Planning, Development & Transportation (PD & T) Committee.

J. Klasen said he saw a map that showed a route starting at the CTH S and US 41 interchange that would follow Hickory Road across the Fox River and connect to CTH ZZ with a roundabout at STH 57. It is supposed to be a high speed river crossing.

S. Gander said the information the Rockland Town Board had on this was that it would cost \$17 million.

C. Runge said there were very few details provided at the PD & T meeting, but he believes the \$17 million and high speed facility were mentioned.

S. Gander said construction is supposed to start in 2017.

S. Grenier said he finds it hard to believe this proposal would move forward without state or federal funding.

C. Runge noted that the impression they received at the PD & T meeting is that the intent is to fund it locally.

K. Pabich stated he feels the Brown County Planning Commission Board of Directors should send a resolution or statement to the Brown County Public Works Department and Brown County Executive stating that these types of issues need to be properly planned out. K. Pabich said he feels this was not done properly.

P. Brewer said he does not think there is a demand for a second bridge. He noted there is nothing but farmland between Wrightstown and De Pere.

C. Runge said this area was part of the initial study area for the Environmental Impact Statement we have been working on. This location for a bridge crossing was identified and was analyzed. It was eliminated as an option because it is located well beyond existing and planned development and, therefore, would not serve many vehicles. This location was also looked at as a part of the 1996 long-range planning process, and it was eliminated at that time as well for the same reasons.

S. Grenier asked if the bridge's connecting roads on either side of the river are currently county trunk highways.

J. Klasen replied that Hickory Road is not.

S. Grenier stated that under State Statute the county cannot unilaterally impose county trunk standards on a town road.

J. Klasen said the road would have to be reconstructed.

S. Grenier said that for a jurisdictional transfer to occur, the transfer has to be agreed to by the local municipality.

D. Juengst asked if all the environmental studies would need to be done.

C. Runge replied that if it's locally funded, the perception may be that you don't have to do the same things that you would have to do if you were accepting federal or state funds for the project. However, no matter who's funding it, you still have to work with the Army Corps of Engineers, Wisconsin Department of Natural Resources, and possibly other agencies to obtain permits to cross the river and impact wetlands if they exist.

A motion was made by A. Gauthier, seconded by P. Brewer, to have an item placed on the December agenda so the Brown County Planning Commission Board of Directors can provide a formal response. Motion carried unanimously.

12. Adjourn.

A motion was made by P. Brewer, seconded by A. Gauthier, to adjourn. Motion carried unanimously. The meeting adjourned at 7:15 p.m.

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**STAFF REPORT
TO THE
BROWN COUNTY PLANNING COMMISSION
November 6, 2013**

October 2013 Staff Activity Reports

The recent major planning activities of Chuck Lamine, Planning Director:

- Attended the Brown County Planning Commission Board of Directors meeting the evening of October 2.
- Continued to research and analyze background materials for the Brown County Research and Business Park Feasibility Study.
- Met with Brown County and UWGB staff to discuss the proposed workshop with the Center for University Research Parks.
- Attended the October 30 meeting and served as a member of the Green Bay/Brown County Professional Football Stadium District Board.
- Conducted staff meetings.
- Attended two working group meetings with Airport staff to discuss utility costs and land use for the proposed Airport Industrial Park.
- Attended the Airport Economic Development Committee meeting on October 24 and participated in discussions associated with a concept design for an Airport Industrial Park on non-aeronautical properties at the Airport.
- Coordinated with legal counsel regarding a collection action associated with the delinquent Raven Manufacturing Brown County Revolving Loan Fund (RLF) loan.
- Coordinated with Advance staff and legal counsel regarding Brown County RLF loan to MetJet, Inc. which announced that they were suspending air service.
- Participated in a discussion with Planning and Purchasing staff regarding contractual performance issues with consultants for the completion of traffic modeling work associated with the Interstate Access Justification Report for the southern arterial connection to US 41.
- Attended a meeting of the County Executive's Economic Development Work Group.
- Attended the Downtown Green Bay Plan open house meeting the evening of October 16.
- Met with Brown County staff to discuss transition of the CDBG - Housing Revolving Loan Program from the Brown County Housing Authority to the Planning and Land Services Department.
- Attended the report out session of the LEAN review for the AS 400 Land Records computer system replacement evaluation.
- Attended the Brown County Planning, Development & Transportation Committee meeting to present the department budget and provide an update regarding development progress for the Brown County Research and Business Park.
- Met with a County Board member and the Register of Deeds to discuss a web based historical map project.
- Met with the Register of Deeds to discuss redacting contracts and the potential to divert funds to other land information projects.
- Reviewed applications for the vacant Planner I - Housing position.
- Met with Brown County UW-Extension staff to discuss engagement of youth into planning activities on October 21.

The recent major planning activities of Cole Runge, Principal Transportation Planner:

- Developed the long-range planning chapter of the Green Bay Metro 2014-2018 Transit Development Plan (TDP).
- Completed the full draft of the Green Bay Metropolitan Planning Area Congestion Management Process (CMP). Also prepared a public review and public hearing notice and a postcard that informs interested parties of the draft CMP's availability.
- Reviewed applications for Surface Transportation Program (STP) funds with the County Transportation Planner I.
- Developed the agenda for the October meeting of the BCPC Transportation Subcommittee. Also assembled information for the meeting and sent it to the subcommittee members, and presented the draft CMP and draft revisions to the MPO's Public Participation Plan to the subcommittee.
- Reviewed and commented on WisDOT Central Office staff's recommendations for the Green Bay Urbanized Area's functional classification system.
- Prepared information for the MPO's 2014 Transportation Planning Work Program meeting with WisDOT and the Federal Highway Administration (FHWA). Also facilitated the meeting and made revisions to the draft following the meeting.
- Reviewed an updated Title VI agreement between the MPO and WisDOT.
- Completed the MPO's third quarter report and reimbursement request to WisDOT. Also prepared a transportation division expense report and sent it to the Brown County Department of Administration.
- Confirmed the MPO's Metropolitan Planning Area Boundary with WisDOT Central Office staff.
- Reviewed WisDOT's draft guidance and pre-scoping application for the new Transportation Alternatives Program (TAP). Also developed comments and questions about the draft guidance and pre-scoping application and sent the comments to WisDOT's TAP coordinators.
- Began the second round of revisions to the draft Environmental Report (ER) for the CTH GV reconstruction project between CTH G and CTH X.
- Attended a meeting of the Brown County Board's Planning, Development, and Transportation Committee.

The recent major planning activities of Aaron Schuette, Principal Planner:

- Completed a draft of the Port Opportunity Study for the Port of Green Bay and provided it to the Port and Resource Recovery department head.
- Completed a draft of the Village of Suamico Housing Chapter for the Village of Suamico Comprehensive Plan Update.
- Prepared and submitted a scope of services for a comprehensive plan update for the Town of Lawrence.
- Attended the October 16 meeting of the Brown County Board of Supervisors for approval of a resolution for the Brown County Farmland Preservation Plan amendment.
- Received an order of approval from the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) regarding the submitted amendment to the Brown County Farmland Preservation Plan.
- Assisted the Town of Rockland with their zoning ordinance and map submittal to DATCP for state certification.
- Facilitated a meeting of the Northeastern Wisconsin CDBG-Housing Committee on October 1.

- Received Tier I Environmental Review Record Certification for the Northeastern Wisconsin Region CDBG-Housing program.
- Completed a draft CDBG-Housing policy manual.
- Coordinated with the Brown County Corporation Counsel and Wisconsin Department of Administration (WDOA) regarding the regional cooperative agreement and CDBG-Housing grant contract.
- Met with Brown County Department of Administration and the Brown County Housing Authority on October 28 regarding transferring the Brown County Revolving Loan Fund (RLF) – Housing to the Brown County Planning and Land Services Department.
- Prepared and submitted a quarterly report and supporting documentation for the regional CDBG-Housing program to WDOA.
- Met with the administrator of the City of Green Bay housing programs to discuss program administration.
- Reviewed applications for the Planner I – Housing position.
- Attended and presented the CDBG-Housing program at a Brown County Aging and Disability Resource Center (ADRC) staff meeting on October 15.
- Prepared a quarterly report for the Port of Green Bay Opportunity Study grant to the Wisconsin Coastal Management Program.
- Prepared a quarterly report for the Brown County Comprehensive Plan Natural Resources and Land Use Chapters grant to the Wisconsin Coastal Management Program.
- Met with the Village of Pulaski President and Economic Development consultant regarding planning and zoning issues in the Village on October 23.
- Served as the Brown County representative to the Village of Denmark Tax Increment District Joint Review Board at the meetings on the evenings of October 7 and October 22.
- Participated in a meeting with UWGB staff, UW-Extension staff, and Brown County Planning Commission staff regarding the Brown County Research and Business Park and Association of University Research Parks workshop on October 15.
- Participated in a Fox-Wisconsin Heritage Parkway Board meeting via teleconference on October 17.
- Met with Brown County UW-Extension staff to discuss engagement of youth into planning activities on October 21.
- Prepared and submitted a quarterly report and reimbursement request for the EPA Brownfield grant.
- Assisted 73 members of the public or local units of government with specific planning, land division, CDBG-Housing program, or zoning related phone calls during October.

The recent major planning activities of Peter Schlein, Senior Planner:

- Began review of 8 new certified survey maps (CSMs). Completed review of 12 CSMs. Signed and filed 9 CSMs.
- Began review of one preliminary subdivision plat and completed review of three preliminary subdivision plats. Began review of two final subdivision plats and completed review of five final subdivision plats. Signed and filed four subdivision plats.
- Completed review of three certified survey maps for the Cities of Green Bay and De Pere.
- Responded to two public Water Quality Letter requests.
- Began or completed one environmentally sensitive area (ESA) amendment.
- Began or completed one sewer service area (SSA) amendment.
- Review of smaller ESA and SSA related issues and inquiries to develop solutions for smaller projects.

- A Village of Howard plan correction ESA amendment to update a floodway boundary with a 35-foot setback on Lot 28 (Parcel VH-3098) of the Hidden Creek subdivision in the Village of Howard. The ESA amendment was reviewed by staff on October 3.
- A Town of Ledgeview minor SSA amendment to add 2.0 acres to the sewer service area for existing residential development on part of Parcel D-401. The SSA review has been delayed due to inadequate information being submitted by the agent representing the petitioner. The delay caused a second hearing to take place on September 9. The ESA amendment was reviewed by staff on October 8 and is awaiting review by the WDNR in Madison.
- Worked with a Village of Howard property owner to help identify ESAs on a certified survey map being drawn near STH 41 in order to allow development near a waterway with floodway, wetlands, and a setback from the ordinary high water mark. Staff coordinated steps needed to gain any approvals with the property owner, an architect, an engineer, a survey company, and WisDOT. A wetland delineation concurrence letter was needed in order to allow the project to conclude with a signed CSM. To date no such concurrence letter has been submitted to BCPC.
- Continued to utilize an online format for submitting and filing SSA amendments and ESA amendments with the Bureau of Watershed Management to expedite the review and approval process, saving time and money for staff and property owners.
- Worked with the Army Corps of Engineers (ACOE) and WDNR regarding a wetland delineation report that was made for the Brown County Farm property. A consultant made revisions to the report three times with unsatisfactory results based on recommended adjustments and information needs from ACOE. BCPC staff went into the field with staff to make corrections and draw a supplemental map for the wetland delineation report, which then was accepted with a concurrence letter from ACOE in less than a week after a shared field visit with ACOE and BCPC staff.
- Provided planning services and ESA related duties, including advice to inquiries related to potential major and minor ESA amendments, identification of ESA violations, and assisting the public regarding "what is allowed and restricted" within an ESA buffer.
- Continued the development of an update to the Suamico Comprehensive Plan.
- Prepared Draft Chapter 7 (Natural, Cultural, and Agricultural Resources) for presentation to the Village of Suamico advisory committee on November 7. The typical October meeting was delayed due to conflicting schedules from the Village staff.
- Continued the development of an update to the Brown County Sewage Plan. Created acreage allocation maps to allow proposed development to occur when a municipality wishes to expand a sewer service area.
- Provided assistance and information to the general public, surveyors, and local units of government regarding various land divisions, potential developments, and general questions pertaining to the subdivision ordinance and general planning concepts via phone conversations and meetings.

The recent major planning activities of Lisa Conard, Transportation Planner I:

- Continued work regarding the *2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.
 - Presented TIP to the BCPC Board of Directors for approval.
 - Began required Fiscal Constraint Demonstration.
 - Began preparing the final document for publication.
- Continued with STP-Urban eligible project solicitation for the eventual distribution of 11+ million in federal funds. Worked with urban area jurisdictions in submitting candidate

projects. The approval of projects by the BCPC Board of Directors will be processed as *Major Amendment #1 to the 2014-2018 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area*.

- Assigned a MPO TIP number to the Leo Frigo Bridge repair project at the request of the Federal Highway Administration (FHWA) and the Wisconsin Department of Transportation (WisDOT). The initial federal and state funding assigned to the project has been determined to be “exempt from TIP programming requirements.” However, future amendment(s) to the TIP may be required.
- Finalized and issued the *Draft 2013 Coordinated Public Transit-Human Services Transportation Plan for Brown County* to county meeting participants for review and comment.
- Finalized the *Draft 2014-2018 Transit Development Plan (TDP) for the Green Bay Metro System*. Having a current TDP will allow Metro to continue to receive funds (\$4+ million) from the Federal Transit Administration (FTA) and WisDOT.
 - Prepared a PowerPoint for upcoming public meeting.
 - Presented the draft report to the Green Bay Transit Commission.
 - Prepared all of the necessary public review and public hearing documents.
- Provided review and comment on Green Bay Metro’s proposed fixed route bus modifications prior to scheduled implementation on December 2. Many of the modifications are necessitated as a result of receiving notification that the Oneida Tribe of Indians, which contributes approximately \$175,000 to Metro annually for services, will end its partnership with Metro effective November 4, 2013.
- Drafted a resolution requesting the Green Bay Common Council to authorize the mayor to file and execute the 2014 Federal Section 5307 grant application for transit operating assistance.
- Consulted and/or provided information to Metro staff regarding various services, compliance, and/or other issues.
- Participated in the Brown County Planning Commission Board of Directors meeting the evening of October 2.
- Participated in the Transit Commission meeting on October 16.
- Participated in the Transportation Subcommittee meeting on October 21. Recorded and wrote minutes.

The recent major planning activities of Jeff DuMez, GIS/Land Records Coordinator:

- Participated in a 2-day LEAN event studying the Land Records AS/400 data flow.
- Continued to assist the County Surveyor with the Survey Indexing project.
- Continued to coordinate the publication of various online web services available on the county web site.
- Provided a 911 “Geo” data refresh to Public Safety & Communications on October 29.
- Attended the budget meeting at the Brown County Planning, Development & Transportation Committee on October 28.
- Attended and presented at a Town of Scott Town Board meeting to discuss potential GIS use at the town.
- Continued the 2014 aerial orthophoto plans (met with neighboring consortium counties, developed RFP, assisted Purchasing Manager with posting RFP and answering vendor questions, etc).
- Met with a reporter from the Green Bay Press-Gazette and assisted him with listing and mapping out tax-exempt properties in the County. Published online.

- Performed a GIS analysis for the Health Department to determine which licensed establishments were located in the City of Green Bay proper.
- Added Ashwaubenon's new outdoor warning siren to the GIS layer, produced the estimated sound range map and published to the online GIS mapping.
- Assisted the Parks Director with various maps.
- Produced large map printouts for the District Attorney's Office.
- Completed many GIS database updates (streets, addresses, and more).
- Produced estimated dredge volume information and fill estimates along with accompanying maps for the Port Opportunity Study.
- Produced a large map for the Village of Denmark.
- Provided GIS data and other services to CoreLogic, Omnni Associates, Aurora, DeBauche, Advanced Disposal, ACI Group, TetraTech, Larson Engineering, End Point Corp., Conestoga-Rovers & Associates, BayCom, Wisconsin DOT, Wisconsin DNR, Oneida Tribe, GEI Consultants, UW-Green Bay, DataSource Corp, AECOM Technical Services, Plunkett Raysich Architects, US Fish & Wildlife Service, US Dept. of Agriculture-NRCS, Nielsen Madsen & Barber S.C., Red Paw Technologies Inc., McMahon Associates, American Transmission Co., Hilgenberg Realty, Total Service Development, Village of Bellevue, Green Bay Water Utility, Tribal Procurement Institute, and others.
- Added new items to the LIO web page (historic maps link and more).
- Assisted other people with miscellaneous service, data, and training requests.
- Attended staff meetings as needed.

The recent major planning activities of Dan Teaters, Planner I (GIS/Transportation):

- Developed a 3D rendering to be presented to parties interested in developing land owned by the Brown County Airport.
- Updated maps for the Village of Allouez Comprehensive Plan.
- Responded to a request from WisDOT staff for a land use map of Brown County.
- Completed the Congestion Management Plan maps.
- Completed the additions and changes requested by the Village of Suamico Comprehensive Plan Committee to the Draft Transportation Chapter (3) of the Village of Suamico Comprehensive Plan.
- Updated the street centerline database to include new streets and to change attributes for roads that have been vacated. I also included new roundabouts that have been completed in Suamico and Bellevue.
- Created a map for the Brown County Public Works - Facilities Department for future demolition work at the Brown County Mental Health Center property.
- Coordinated with Brown County survey crew and the Brown County Senior Planner to create a new wetland delineation shapefile for the Brown County Farm property.
 - Additional maps were made and sent to Army Corps of Engineers and WDNR for review.
- Updated the Brown County Planning website with new links.
- Worked extensively with Green Bay Metro to create new maps for route changes including:
 - Changes to Routes (4, 6, 8 and 17)
 - Routes being decommissioned (9 and 16)
 - New Routes include (5 and 10)
- Assigned addresses as requested.
- Participated in the regular staff meetings held twice per month.

- Met with Suamico staff to review comments from the Comprehensive Plan Committee meeting concerning an update to Chapter 2 (Land Use) and Chapter 3 (Transportation).

The recent major planning activities of Jeremy Du Chateau, GIS Technician:

- Assisted and supplied GIS data/maps for the Senior Planner regarding MS4 outfall inventory project.
- Worked with Zoning division staff to assess mobile GIS application needs.
- Assisted District Attorney's Office with creating and printing maps for criminal trial.
- Continued to develop and enhance the County's web mapping system.
- Met with GIS software vendor ESRI to discuss enhancement and improvement capabilities of the county's web mapping system. Met with internal departments (Parks, Port, Emergency Management) to discuss GIS and mapping needs related to online mapping.
- Updated Ledgeview zoning map per the Town's request.
- Finalized and delivered maps and data for the Brown County Golf Course GPS inventory of the irrigation system.
- Continued to look to process improvements within the County GIS enterprise system.
- Assisted other people with miscellaneous service, plots, data, and training requests.
- Attended staff meetings as needed.